

K1 Meeting Agenda

K1 Development

Meeting Agenda

7 May 2013



Project	Cambridge K1	Title	Group Meeting	Date	7 May 2013
				Time	7pm to 9pm
Invitees	All Members and Observers	In attendance	Adam Broadway Jim Ross	Venue	Makespace, Cambridge postcode is CB2 1RX

Please note the meeting venue is Makespace in City Centre

Number	Item	From	Time
1.0	Welcome, introductions and apologies	ALL	5 mins
2.0	Minutes of Previous Meeting	ALL	2 mins
3.0	Matters Arising	ALL	3 mins
4.0	Report from Decision Making working group	RMc	10 mins
5.0	Working Groups feedback	chairs	50 mins
6.0	Review of work programme for the client brief	ASB/JR	20 mins
7.0	Treasurer's Report/Membership	JL	10 mins
8.0	Update on Procurement	SH	10 mins
9.0	Marketing and Communications	ALL	10 mins
10.0	Programme	ALL	10 mins
11.0	AOB	ALL	5 mins
12.0	dates of future meetings	ALL	2 mins